

INSTRUCTIONS FOR USE OF EQUIVALENCY TABLES

For **BEST** results, obtain a **copy of your transcript from each institution** that you have attended and **print the pre-requisite courses** for the University of Oklahoma Dental Hygiene Program.

How Do I Begin?

1. Go to <http://checksheets.ou.edu/tetables.htm>
2. Click into the institution where your coursework was completed.
3. Find your course in the 1st or 4th column.
4. Move to the column right of your course. This is the University of Oklahoma's equivalent course to the course you took at another institution. Make certain that this number matches the course listed as a pre-requisite for the OU Dental Hygiene Program.

How Do I determine If My Course Transfers as a General Education Course?

1. Click into the institution where your coursework was completed.
2. Find your course in the 1st or 4th column.
3. Move to the 3rd or 6th column.
 - a. If the column contains a character, refer to the General Education Key Table at the bottom of the page.
 - b. If the column is **BLANK**, the course **WILL NOT** transfer as a general education course.

How Do I Know If My General Education Course is Upper Division?

1. If the course number you took at your college reflects a 3,000 or 4,000 level or is equivalent to a 3,000 or 4,000 level course and is classified as a GEN ED by the key at the bottom, this will transfer as an upper division general education course.

What if My College or University DOES NOT Appear on the Transfer Table List?

1. Contact Admissions and Records at 405.271.2359.

*If the course that you took does not appear on this table, you are free to petition this course for review through University Admissions and Records. You may access this transfer course petition form at:

<http://www.ouhsc.edu/admissions/forms.html> or
<http://www.ouhsc.edu/admissions/Forms/tranpet.pdf>

(Allow 3 weeks for the decision to be made)